



CYNTHIA A. HARDING, M.P.H.
Interim Director

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June 10, 2016

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.
Interim Director

A handwritten signature in blue ink that reads "Cynthia A. Harding".

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO
EXECUTE AMENDMENTS TO EXTEND THE TERM OF TWO PUBLIC
HEALTH EMERGENCY PREPAREDNESS AND RESPONSE
CONTRACTS**

This is to notify you that I am exercising the delegated authority approved by your Board on June 6, 2012, to amend existing service agreements related to public health emergency preparedness and response, through June 30, 2017, with contract maximum obligations not to exceed \$500,000 per service agreement, per grant term, 100 percent funded by the Centers for Disease Control and Prevention (CDC) Award for Public Health Emergency Preparedness, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

In 2010, the Department of Public Health (DPH) partnered with a number of agencies to form the Los Angeles County Community Disaster Resilience (LACCCR) project, a collaborative effort sponsored by the CDC and the National Institute of Mental Health to develop a community-wide disaster resiliency effort that includes members of emergency response agencies and faith-based and community leaders throughout Los Angeles County. This multi-year County-wide project aims to improve disaster preparedness and promote community resilience in the face of public health emergencies such as pandemics and disasters. It is a component of the CDC Public Health Emergency Preparedness Cooperative Agreement, specifically in mandated Capability 1, Community Preparedness and Capability 2, Community Recovery.

Under the delegated authority referenced above, I will execute no-cost amendments to extend the term of the following contracts to support the completion and closeout of the LACCCR project:

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Child Care Resource Center, Inc. Contract Number PH-002165 Amendment Number 6 extends the term of the Contract effective July 1, 2016 through September 30, 2016. This extension will allow for the identification of findings from current training, partnership, and collaboration activities and development of a final evaluation summary that provides an in-depth presentation of all project activities and outcomes.

Community Partners Contract Number PH-002457 Amendment 6 extends the term of the Contract effective July 1, 2016 through December 15, 2016. This extension will allow for improvements to existing community resilience and engagement training materials for future use with other staff, external stakeholders, and partners, as well as completion of a final training that is inclusive of a new community preparedness messaging campaign, revised curricula, and lessons learned from the first trainings.

County Counsel has reviewed and approved the Amendments as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:eav
DA#03643

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors